



## Daniel Komenda

Field Forces Superintendent

### **Now Hiring**

*Part-Time Laborer*

#### **Description:**

The Portage Utilities – Field Forces is seeking qualified candidates to fill a part time MS4 (municipal separate storm sewer) laborer position to provide day-to-day maintenance and upkeep of storm water assets. Under the direction of the Field Forces Superintendent & Assistant Superintendent, this position provides support to the Portage Utilities Field Forces regarding all matters related to MS4 rules & regulations. They will assist in any other areas deemed necessary by the department Field Director and Superintendent.

#### **Essential Functions:**

- Perform maintenance and upkeep of all MS4 assets and infrastructures including retention ponds, detention ponds, ditches, storm drains and/or any other duties assigned within job scope.
- Provide traffic control for any Utility projects. This includes pulling a sign/direction board.

#### **Qualification Requirements:**

- Must have a valid Indiana state driver's license.
- Must be able to safely lift and carry items weighing at least 50 pounds.
- Must be able to work in hazardous weather conditions (i.e., wet, extreme heat, extreme cold, rough & steep terrain)

#### **Work Schedule:**

- Monday-Wednesday 7:00 AM – 3:00 PM Thursday 7:00 AM – 11:00 AM for total of 28 hours.

#### **Salary/Benefits**

The starting pay for this part-time position is \$15.00/hr. This position does not include medical or pension benefits or paid holidays.

#### **How to Apply:**

1. Interested candidates must obtain an application from Kayla Egolf at the Portage Utilities Field Forces (5590 Old Porter Rd.) and return it to her along with a resume and cover letter attached.
2. The selected finalist will be required to successfully pass a pre-employment criminal background check, reference check and post offer drug screening.